

Town of Elk Mound
Regular Monthly Board Meeting
Thursday, December 11, 2025

Monthly Board Meeting Agenda

1. Tony opened the meeting at 6:55 pm. Tony Christopherson, Jeff Klemp, Dennis Rhead, Julie McLaughlin and Kelly Bartholomew were present
2. Confirmed the meeting was posted in compliance with law—both on the website and at the town hall on Tuesday 12/9/2025
3. Dennis made a motion to waive the reading of the minutes and approve them. Jeff seconded motion. Motion passed 3-0
4. Financial Report was given by the clerk. Jeff made a motion to approve the financial report, Dennis seconded the motion. Motion passed 3-0
5. Public Comment--none
6. CSMs/Permits
 - a. Nancy McMahan—Jeff made a motion to approve the CSM. Dennis seconded. Motion passed 3-0
 - b. Ruth Hanson-- Jeff made a motion to approve the CSM. Dennis seconded. Motion passed 3-0
7. Patrol Concerns
 - a. Equipment—Requested wing extensions for the new plow truck—roughly \$1600. Jeff made a motion to approve the purchase. Dennis seconded the motion. Motion passed 3-0
 - b. Tools—Need more cordless tool batters, grease gun and impactor. Jeff made a motion to purchase said items. Dennis seconded the motion. Motion passed 3-0
 - c. Come spring we will be removing the dirt center of the cul-de-sac- located on 884th St
8. CITRIC—4 application for Tri S and Tri D
9. Humane Society Contract—Jeff made a motion to approve the 2026 contract. Dennis seconded motion. Motion passed 3-0
10. Radio Grant—State pays 80% and town pays 20%. Dennis made a motion to apply for the grant. Jeff seconded the motion. Motion passed 3-0
11. Dennis made a motion to renew the Flatland Building inspector contract. Jeff seconded the motion. Motion passed 3-0
12. Fee schedule—Tony made a motion to raise all permits to \$75. Jeff seconded the motion. Motion passed 3-0. Jeff made a motion that if work is started without a permit, the fee would be doubled for the permit. Dennis seconded the motion. Motion passed 3-0 The full fee schedule will be reviewed and adjusted at the next meeting. The building ordinance will also be reviewed and acted on at the next meeting
13. Other Concerns—Jeff made a motion to accept money orders, checks or exact cash for property taxes. Dennis seconded the motion. Motion passed 3-0; The state statute regarding driveway plowing was to be found and posted on the front page of our website.
14. Set next meeting date—January 9 directly following the planning meeting
15. Dennis made a motion to adjourn. Jeff seconded the motion. Meeting adjourned at 8:24pm

Kelly Bartholomew, Clerk
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