

# Town of Elk Mound

## Planning Committee Meeting Minutes

July 10, 2025

1. Meeting was called to order by Kevin Gilbertson at 6:05. Plan commission meeting members Kevin Gilbertson, Joe Nelsen, Jeff Klemp, along with board members Tony Christopherson and Kelly Bartholomew were present at the meeting.
2. Confirm posting at Elk Mound Town Hall and the Website
3. CSM-Bonnie Knutson Estate to divide parcels in half. Some wetland. There are two buildings over the property line. The buildings are moveable. Both land owners are aware of the situation. The owners of lot 2 does know a new survey will be required once they are removed. Joe made motion to pass to board for approval. Jeff seconded the motion. Motion passed 4-0.
4. CSM Marell Trailer Park—brought back to the board with the recommended changes from last meeting. A condition of the approval would be a quick claim deed for the road right of way. The issue of residence on commercial would fall on the next owner IF it is sold. The Easement was made to the property and the county approved it. Joe makes a motion to move to town board on 2 conditions: current owner give quick claim deed to township for road right of way and second; should a residence be proposed on lot 2, a variance must be requested for land use from commercial by the proper authority. Jeff seconded the motion. Motion passed 4-0.
5. Other business—There is no other business
6. Adjourn—Joe made the motion to adjourn. Jeff seconded the motion. Meeting adjourned at 6:34pm

*Kelly Bartholomew, Clerk  
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715-704-0312*

*Posted this 10<sup>th</sup> day of July, 2025*

