

**Town of Elk Mound Regular Monthly Board Meeting Minutes
on Thursday, July 17, 2025 at 7 p.m.**

1. Open Meeting/Roll call by Tony at 7:04. Tony Christopherson, Jeff Kemp, Dennis Rhead, Kelly Bartholomew and Julie McLaughlin were present
2. Confirm Meeting posted in compliance with Open meeting law posted at the town hall and on the website 7/15/2025
3. Minutes—Jeff made a motion to accept the minutes of the last meeting after adjustments. Dennis seconded the motion. Motion passed 3-0
4. Financial Report and pay vouchers. Dennis made a motion to approve the report. Jeff seconded the motion. Motion passed 3-0.
5. Public Comment—there was none
6. CSM/Permits:
 - a. Bonnie Knutson—Jeff made a motion to approve but a building inspector cannot issue a dwelling permit until the encroachment is resolved. Dennis seconded the motion. Motion passed 3-0.
 - b. Hiess-Loken—Jeff made a motion to approve it based on the conditions stipulated by the planning committee. Dennis seconded the motion. Motion passed 3-0
 - c. Building permits in general
7. Discussion/action opening bids/signing contracts for:
 - a. Gravel for 525th Ave—Dennis made a motion to accept the bid from Brent Wachsmuth for \$19800. Jeff seconded the motion. Motion passed 3-0
 - b. Purchase of new truck—Jeff made a motion to get a loan to purchase the Ram. Dennis seconded the motion with the condition that it have a transmission cooler. Motion passed 3-0
 - c. Culvert replacement on 970th north of 560th ave—Jeff made a motion to accept the bid from Brent Wachsmuth for \$7128.40. Dennis seconded the motion. Motion passed 3-0
 - d. Culvert replacement on 1010th st north of Hwy29—Still in the process with the county.
8. Roadwork/Equipment
 - a. Update 970th—they are ahead of schedule. Dennis made a motion to not work south of north line of railroad tracks because we cannot get an agreement with Xcel, the state and the railroad. Jeff seconded the motion. Motion passed 3-0
 - b. Patrolman concerns--None
9. Fire Dept/Ambulance—Fire building will need repairs to make ADA compliant. Having difficulty getting volunteers during the days. Possibility to maybe sign up with Wheaton Township for ambulance service at a lower rate than Colfax.
10. Report from Vice Chair on Junk yard ordinance—we have a permit available.
11. Emergency operation plans—Clerk and Chair will fill out.
12. Website/email provider/telephone service updates—We are going to look at reduce the monthly bills
13. Next meeting is August 21, 2025 at 7pm
14. Jeff made a motion to adjourn the meeting. Dennis seconded the motion. Meeting adjourned at 9:55

Kelly Bartholomew, Clerk, 715-704-0312 Posted this 18th day of July 2025