

Town of ELK MOUND

PLAN COMMISSION MEETING MINUTES

Thursday, March 12, 2026

1. Meeting was called to order at by Kevin Gilbertson at 6:03. Joe Nelson, Mike Hanson, Jeff Klemp, Keith Meyer and Kelly Bartholomew were present.
2. CSM-870th St—All the buildings are being removed including the trailer except the house. All the setbacks are met according to planner. Concerns with 3 driveways in such a short distance—recommended to get driveway approvals first before approving the CSM—Town chair did not think that getting the driveways be a problem. Also need the verbiage changed on the CSM. Joe made to approve to moving to Town Board on condition they can get driveway permits, and the verbiage changed. Mike seconded the motion. Motion passed 6-0
3. CSM-Strom—660th Ave—currently has a 5 acre lot and wants to split a lot off. The vacant lot would be to the east of current residence for 1.8 acres. Joe made a motion to pass the CSM on to the board with no conditions. Keith seconded the motion. Motion passed 6-0.
4. Other business—County has a new proposal regarding private roads that eliminates verbiage for ambulance, fire and other public vehicles to get through and maintenance responsibilities. The Planning Commission believes the county wants to put into the town ordinances for better review/oversight.

“Any certified survey map or plat that contains a private road shall have the following statement placed on its face: “Access to the parcels shown on this map is provided by non-exclusive easement. Access shall be granted at all times for public service vehicles, including, but not limited to, fire and police vehicles, ambulances, public utility vehicles and school buses. (Insert road/street name) as shown on this map is not a public road and the town of Elk Mound and Dunn County have no responsibility for snow plowing or other maintenance, or for the construction of a driving surface, upon said easement.””

Article 6 of our subdivision ordinance needs to be updated—need to put on agenda to update and put to a vote.

5. Joe made a motion to adjourn the meeting. Keith seconded the motion. Meeting adjourned at 6:57.

Kelly Bartholomew, Clerk
Posted this 12th day of March, 2026