

# **Town of Elk Mound Special Town Board Meeting Minutes**

## **October 22, 2018**

Elton John Chrisopherson opened the Special Board meeting at 6 p.m. The meeting was posted at Independence State Bank, The Elk Mound Post Office, the Town Hall and the Website. Marvin Michels and Elton J Christopherson were present at the meeting. The meeting was called to review qualifications for a new road maintenance person.

### **Following is the wage and benefit package that was discussed for a road maintenance person:**

- Wage: \$20 per hour up to 40 hours per week/80 every two weeks. 1.5 after 40 hours per week.
- Health Care reimbursement: \$300 per month
- Vacation: 1 week after 1<sup>st</sup> year
- Sick Leave: 2 days after the 1<sup>st</sup> month of work to be reviewed after 1<sup>st</sup> year.
- Holidays paid: News Years day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas.
- Exception: If the roads need to be plowed on Holidays employee will be paid 1.5 per hour plus Holiday pay.
- WRS (Clerk will get the specifics)

### **Tasks required of the road maintenance person:**

- 40 Hours per week and to be available for all snow storms
- Perform maintenance work on the equipment
- Buildings to be kept clean
- Mowing the ditches

Marvin Michels made a motion to move out of open session into closed session at 7:30 pm. Elton Christopherson seconded the motion. Motion carried.

Justin Gabriel was present at the closed session meeting to discuss the wage/benefit package. A back up person was also discussed in case of emergencies.

Marvin Michels made a motion to move back to open session. Elton Christopherson seconded the motion. Motion carried. Marvin Michels made a motion to adjourn the meeting. Elton Christopherson seconded the motion. Motion carried. The meeting adjourned at 9 p.m.

*Respectfully Submitted,  
Carolyn Loechler, Clerk  
Town of Elk Mound  
October 23, 2018*

